Refer to the example responses below. Candidate responses should explicitly address the requirement and be structured as per the **Quality Response** table below. Avoid responses similar to those in the **Poor Responses** table.

| Quality Response | | |
| --- | --- | --- |
| Requirement | | Candidate Response (Quality Response) |
| E5 | Minimum of five (5) years of experience as a Senior PM. | Senior resource with 8 years of experience as a Senior Project Manager obtained from the following projects:  ABC Company: DEF Project, Senior Project Manager, 3 years.   * Brief overview of the project/role and the project budget. * Achievement or results pertaining to the requirement. * Reference to candidate resume where additional information pertaining to the requirement can be found.   XYZ Company: UVW Project, Senior Project Manager, 5 years.   * Brief overview of the project/role and the project budget. * Achievement or results pertaining to the requirement. * Reference to candidate resume where additional information pertaining to the requirement can be found. |

| Poor Responses | | |
| --- | --- | --- |
| Requirement | | Candidate Response (Poor Responses – Risk Failure) |
| E1 | Minimum of five (5) years of experience as a Senior PM. | Senior resource with 10 years of experience. Company A: Mar.2011 to Jan. 2014 Company B: Nov 2001 to Feb. 2011 |
| E2 | Minimum of five (5) years of experience as a Senior PM. | 25 years as a project manager working on a variety of projects across several sectors. |
| E3 | Minimum of five (5) years of experience as a Senior PM. | See E2 above. |
| E4 | Minimum of five (5) years of experience as a Senior PM. | Refer to resume, pages 2, 3, 4, 5. |

|  |  |
| --- | --- |
| **Candidate Name:** |  |
| **Client Name:** | **Creditron Canada Inc.** |
| **Position:** | **Professional Services – Implementation Specialist** |

**Competency Mapping Index (CMI)**

|  |  |  |
| --- | --- | --- |
| SKILLS REQUIRED BY CLIENT | YEARS OF EXPERIENCE | DETAILS OF RELEVANT EXPERIENCE on RESUME |
| 5-7 years’ experience in an implementation, technical support or customer service capacity for software applications |  |  |
| IT/Networking, SQL Server (2005+), IIS, SSRS, SSMS (SQL Server Management Studio), ad hoc scripts, SQL Server Profiler, Windows Server 2012 and SQL Server 2012/2014 |  |  |
| Windows PowerShell, particularly any exposure to automating Windows Azure deployments. |  |  |
| Business Analysis and Project management exposure; understanding different phases of a project, reviewing/understanding Statements of Work and design documents, and Stakeholder management |  |  |
| Tooling experience for doing tasks like database data/schema comparisons (Redgate, etc.) |  |  |
| Experience with Windows workstation & server class operating systems (2000, XP, Vista, 7) |  |  |
| Degrees and Certifications |  |  |

Typically the Resume will follow Below.